



Eliza Broadus Offering Special Ministry Allocation Request INSTRUCTIONS FOR APPLICANTS

The Eliza Broadus Offering is an offering for the support of Kentucky Baptist missions work. The offering is sponsored by Kentucky Woman's Missionary Union (WMU). Ministries affiliated with the Kentucky Baptist Convention, a KBC church or a Kentucky Baptist Association may request funds from this offering for missions ministries and projects that meet the following criteria:

***Ministry/evangelism in Kentucky with persons beyond the in-fellowship work of local churches
(specifically seeking to reach those who are not currently members of any church).***

Please note the following:

- **Applications must be on the current form which is found online:** www.kywmu.org/eboapplication. The form is updated from time to time. Please use the current form from the web site. Direct questions to: Denise.Gardner@kybaptist.org.
- **Applications are received from September 1 to December 15.**
- **Only one application per ministry.** A list of items and/or program areas for which you are requesting funding may be included in question 5 on the application.

Instructions for each line on the application form

1. A list of Kentucky Baptist associations may be found online: www.kybaptist.org/associations.
 2. List name of person who will supervise the ministry/project for which you are applying for a grant.
 3. List name of person completing the application if different from item 2. Note: The person completing the application must be a member of a Kentucky Baptist Convention (KBC) affiliated church.
 4. Contact information: Please list the organization name that will receive the check and complete contact information.
 5. The ministry must be affiliated with at least one of the following: (1) Kentucky Baptist Convention, (2) local Baptist association affiliated with the KBC or (3) a KBC affiliated church. The name of the church, association, or explanation of affiliation must be listed on the application. Ministries that are not affiliated to one of the above are not eligible for consideration.
 6. List the type of ministry. (Example: Ministry to the Homeless).
 7. Indicate if this is an on-going ministry or a one-time project. If one-time, include the date(s).
 8. List the amount that you are requesting.
- USE AN ADDITIONAL SHEET IF NEEDED TO PROVIDE COMPLETE ANSWERS TO THE FOLLOWING:**
9. Explain how you plan to spend the EBO grant that you are applying for.
 10. Explain how this grant will help you reach people who do not know Christ as Savior and are not currently affiliated with any church.
 11. Explain who you will minister to with this grant.
 12. Explain your ministry objectives.
 13. Explain the expenses of this ministry. Attach a listing of the projected ministry expenses AND a copy of the budget of the organization that will receive the check. Applications without a budget of the organization that will receive the check will not be considered.
 14. List the funding sources for this ministry. (Example: sponsoring church/association, individual donations, other grants, fees, etc.)
 15. List the church where the person who is completing the application (See item 3) is a member and KBC association of that church. Answer the questions about the giving of the church to the Cooperative Program (CP), Eliza Broadus Offering (EBO), and amount given to EBO last year. NOTE: It is an expectation that the church of the person submitting the application give to BOTH CP and EBO.
 16. List the organization to whom the check should be payable.
 17. A **Federal Tax Identification Number** must be provided. This should be the federal identification number for the organization to whom the check is to be made payable. Federal law requires us to obtain this number. EBO grant checks may not be made payable to individuals.
 18. Indicate where to mail the grant check.
 19. If your organization/ministry received a prior year grant, a copy of the accountability form must be enclosed.
 20. **Endorsement** by the Director of Missions (DOM), Moderator, or the WMU director of the local Baptist association where the ministry is located is required. The endorsement should include a statement as to why he/she believes the ministry should receive EBO funding. We encourage you to partner with your association in ministry. Your participation in both general association meetings and associational WMU meetings will provide opportunities to share about your ministry and network with people in your area who can assist you.

Mail application to: **Eliza Broadus Allocation Request**, Kentucky WMU, 13420 Eastpoint Centre Dr., Louisville, KY 40223

Please keep a copy of the application for your records. Updated 2018